

MIDDLETOWN TOWNSHIP
DELAWARE COUNTY, PENNSYLVANIA
JANUARY 5, 2015

Minutes of the Annual Reorganization Meeting of Township Council Held on, January 5, 2015 at 8:00 P.M., in the Township Administration Building located at 27 North Pennell Road

Present: M. Amoroso, L. Bradshaw, S. Galloway, M. Kirchgasser, and N. Shropshire

B. Clark, and J. Damico, Esquire

1. OPENING

Chairman Mr. Kirchgasser called the meeting of the Council to order at 8:19 P.M., and led recitation of the Pledge of Allegiance to the Flag. Mr. Kirchgasser noted an executive session took place prior to the meeting for various personnel issues and legal matters.

2. COMMENTS FROM THE PUBLIC

None

5. NEW BUSINESS

A. Election of Council Chairman for 2015

Mr. Galloway moved that Mark Kirchgasser be elected Chairman of the Township Council in Middletown Township for the year ending January 4, 2016. Ms. Bradshaw seconded this motion and Council approved Resolution 2015-1 by unanimous vote, 5-0. Mr. Kirchgasser thanked Council for their continued support.

B. Election of Council Vice Chairman for 2015

Mr. Galloway moved that Norman Shropshire be elected Vice Chairman of the Township Council in Middletown Township for the year ending January 4, 2016. Ms. Bradshaw seconded this motion and Council approved Resolution 2015-2 by unanimous vote, 5-0.

C. Appointment of Township Solicitor

Mr. Galloway moved that Joseph A. Damico, Jr./Petrikin, Wellman, Damico, Brown & Petrosa be appointed Township Solicitor for the year ending January 4, 2016, and that he shall be compensated by such fees as are earned in the operation of this office at a monthly retainer of \$1,000 and an additional hourly rate of \$150 for other legal services. Ms. Bradshaw seconded this motion and Council approved Resolution 2015-3 by unanimous vote, 5-0.

D. Establishment of Council Meeting Dates for 2015

Mr. Galloway moved that the Middletown Township Council will hold regular public meetings at 7:00 PM in the Township Building unless otherwise advertised, and that these meetings would take place on: January 12, January 26, February 9, February 23, March 9, March 23, April 13, April 27, May 11, June 8, June 22, July 13, July 27, August 10, August 24, September 14, September 28, October 26, November 9, November 23, December 14, 2015, and Reorganization Meeting on January 4, 2016. Special meetings may be held as provided for in the Home Rule Charter and Administrative Code. Ms. Bradshaw seconded this motion and Council approved Resolution 2015-4 by unanimous vote, 5-0.

E. Board and Committee Appointments

1. Zoning and Hearing Board

Ms. Bradshaw moved that Jacquelyn Goffney be appointed a member of the Zoning Hearing Board of Middletown Township for a five year term expiring January 6, 2020. Mr. Galloway seconded this motion and Council approved Resolution 2015-5 by unanimous vote, 5-0.

2. Planning Commission

Ms. Bradshaw moved that Pete Schettler and Mark Bradson be appointed members of the Planning Commission of Middletown Township for a four year term expiring January 7, 2019. Mr. Galloway seconded this motion and Council approved Resolution 2015-6 by unanimous vote, 5-0.

3. Parks and Recreation Committee

Ms. Bradshaw moved that Jaclyn Clancy, Matthew Ferry, Karen Holm, Sharon Bradley, Jeff Koenig, Bill Shaw and Pete Wolff be appointed members of the Parks and Recreation Committee of Middletown Township for a one year term expiring January 4, 2016. Mr. Galloway seconded this motion and Council approved Resolution 2015-7 by unanimous vote, 5-0.

4. Sewer Authority

Ms. Bradshaw moved that Steve Byrne be appointed a member of the Sewer Authority of Middletown Township for a five year term expiring January 6, 2020. Mr. Galloway seconded this motion and Council approved Resolution 2015-8 by unanimous vote, 5-0.

5. Township Representatives of the Library Board

Ms. Bradshaw moved that Tim Joyce and Justin Nepo be appointed Township representatives to the Library Board for a one year term expiring January 4, 2016.

Mr. Galloway seconded this motion and Council approved Resolution 2015-9 by unanimous vote, 5-0.

Mr. Shropshire commented that this year David Irving decided not to seek appointment to the Library Board, after being a part of it for 46 years. He thanked Mr. Irving for his years of service.

6. Board of Health

Ms. Bradshaw moved that Peter Bendistis, Dr. James Hart, and Martha Hartz be appointed members of the Middletown Township Board of Health for a three year term expiring January 2, 2018. Mr. Galloway seconded this motion and Council approved Resolution 2015-10 by unanimous vote, 5-0

7. Business Liaison Committee

Ms. Bradshaw moved that Tracey Diserafino, Carla Payne, Shirley Booth, Peter McGuinn, David Belanger (Ex Officio), and Lorraine Bradshaw (Council Liaison) be appointed members of the Middletown Township Business Liaison Committee for a one year term expiring January 4, 2016. Mr. Galloway seconded this motion and Council approved Resolution 2015-11 by unanimous vote, 5-0

8. Fire Apparatus Committee

Ms. Bradshaw moved that Mike Nearey, Robert Clancy, Scott Reitze, Jim Moretti, and Gene Ontjes be appointed members of the Middletown Township Fire Apparatus Committee for a one year term expiring January 4, 2016. Mr. Galloway seconded this motion and Council approved Resolution 2015-12 by unanimous vote, 5-0

F. Appointment of Township Zoning Officers

Mr. Shropshire moved that the Code Enforcement Officer and Assistant Manager/Zoning Officer be appointed as Zoning Officers of Middletown Township for a one year term expiring January 4, 2016. Ms. Bradshaw seconded this motion and Council approved Resolution 2015-13 by unanimous vote, 5-0.

G. Appointment of Dog Law Officer

Mr. Shropshire moved that Allen Strickler/A. Strickler Animal Control be appointed Special Police Officer for Dog Law Enforcement in Middletown Township for a one year term expiring January 4, 2016. Mr. Galloway seconded this motion and Council approved Resolution 2015-14 by unanimous vote, 5-0.

H. Appointment of Fire Police

Mr. Shropshire moved that the following people be appointed as Fire Police for a one-year term expiring January 4, 2016: William Zak (Captain) and Matthew Biffen (Lieutenant) for Rocky Run Fire Company and David Biordi, Tim Cohen, George Cummings, William B. Eisenhart (Captain), Kevin Flatley, and David Schlott for Middletown Fire Company. Ms. Bradshaw seconded this motion and Council approved Resolution 2015-15 by unanimous vote, 5-0.

I. Establish Bonding Level for Township Treasurer

Mr. Shropshire moved that the Township Treasurer be bonded in the amount of \$1,000,000 and that the premium thereon be paid by the Township, subject to the approval of the Board of Auditors. Ms. Bradshaw seconded this motion and Council approved Resolution 2015-16 by unanimous vote, 5-0.

J. Retention of Safe Deposit Box

Mr. Shropshire moved that the Township shall retain safe deposit box 118 at Republic Bank (Media Branch) for the purpose of safe-guarding various Township documents. Ms. Amoroso seconded this motion and Council approved Resolution 2015-17 by unanimous vote, 5-0.

K. Designation of Bank Depositories

Ms. Amoroso moved that the following depositories are authorized to be used for the accounts as listed for the year 2015: PA Local Government Investment Trust (PLGIT), PA School District Liquid Asset Fund (PSDLAF), Bank of New York, Sun East Federal Credit Union, Franklin Mint Federal Credit Union, Bryn Mawr Trust Company, United Savings Bank, Sovereign Bank, Republic Bank, and Citizens Bank. The Finance Director and Manager will be required and are hereby authorized to sign checks and to make withdrawals from these accounts. For accounts designated by an asterisk, the Assistant Township Manager is authorized as an alternate signer to the Township Manager. For accounts designated by a double asterisk, the Sewer Authority Manager and/or any Sewer Authority Board Members will be required to sign checks and to make withdrawals from these accounts. Council Reserves the right to use additional depositories during the calendar year 2015 upon passage of a supplementary resolution adding such banks as depositories. Mr. Galloway seconded this motion and Council approved Resolution 2015-18 by unanimous vote, 5-0.

L. Establish Manning Table and Schedule of Salaries and Wages for 2015

Ms. Amoroso moved that the attached listing of titles and authorized positions be adopted as the official Manning Table for 2014, and compensated based upon the attached Authorized Pay Schedule dated January 5, 2015. Ms. Bradshaw seconded this motion and Council approved Resolution 2015-19 by unanimous vote, 5-0.

M. Establish Holiday Schedule

Ms. Amoroso moved for adoption of the holiday schedule for 2015:

- Thursday, January 1st—New Year’s Day
- Monday, February 16th—President’s Day
- Friday, April 3rd—Good Friday
- Monday, May 25th—Memorial Day
- Friday, July 3rd—Day before Independence Day
- Monday, September 7th—Labor Day
- Monday, October 12th—Columbus Day
- Tuesday, November 3rd—Election Day
- Wednesday, November 11th—Veteran’s Day
- Thursday, November 27th—Thanksgiving
- Friday, December 25th—Christmas
- Friday, January 1st—New Year’s Day
- (3 Personal Days for 2015)

Mr. Galloway seconded this motion and Council approved the motion unanimously, with a vote of 5-0.

N. Consideration for adoption: An ordinance enacting and levying certain tax rates on all real property within the Township

Ms. Amoroso moved for adoption of the Ordinance enacting and levying certain tax rates on all real property within the Township subject to taxation for the fiscal year 2015 as follows:

	Mills on each Dollar Assessed Valuation	Cents on Each One Hundred Dollars of Valuation
Tax Rate for General Purposes	.44 mills	4.4 cents
Tax Rate for Library Purposes	.105 mills	1.05 cents
Tax Rate for Fire Protection, including apparatus	.185 mills	1.85 cents
Tax Rate for Debt Service	.87 mills	8.7 cents

Mr. Galloway seconded this motion and Council approved Ordinance 754 unanimously, with a vote of 5-0. Mr. Kirchgasser noted that there was no tax increase in 2015.

O. Approval of Bill List

Mr. Kirchgasser read aloud the bill list presented for Council's consideration for approval for payment.

Ms. Bradshaw moved that payments under the January 5, 2015 Bill List be authorized for payment by the Finance Department:

GENERAL FUND		
Charles A. Higgins & Sons, Inc.	Maintenance--various signals	\$8,302.80
Arthur J. Gallagher & Company	Workers Comp Installment	\$64.38
	Workers Comp Installment	\$1,223.30
	Workers Comp Installment	\$1,834.95
	Workers Comp Installment	\$96.58
	Liability Insurance	<u>\$3,318.43</u>
		\$6,537.64
A.J. Blosenski	November Recycling/Yard Waste	\$17,656.00
Aqua Pennsylvania, Inc.	November Hydrant Rental	\$11,432.25
Morton Salt, Inc.	Salt	\$7,520.51
Traffic & Safety Signs, Inc.	Line Painting	\$9,575.50
A.W. Rothe & Assoc.	Professional Services	\$5,043.50
	Total General Fund	<u>\$66,068.20</u>
STATE AID		
Fred Beans	2015 Ford F550 Dump Truck	\$67,000.00
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	Total State Aid	<u>\$134,000.00</u>

Mr. Galloway seconded the motion, and Council approved Resolution 2015-20 unanimously, with a vote of 5-0.

4. ADJOURNMENT

Mr. Kirchgasser adjourned the meeting at 8:34 PM.

Respectfully submitted,



Amanda Allen, Recorder

