

MIDDLETOWN TOWNSHIP
DELAWARE COUNTY, PENNSYLVANIA
March 9, 2015

Minutes of the Regular Meeting of Township Council Held on, March 9, 2015 at 7:00 P.M., in the Township Administration Building located at 27 North Pennell Road

Present: M. Amoroso, L. Bradshaw, R. Carlson, S. Galloway, M. Kirchgasser, C. Quinn, and N. Shropshire

B. Clark, J. Damico, Esquire

1. OPENING

Chairman Mr. Kirchgasser called the meeting of the Council to order at 6:58 P.M., and led recitation of the Pledge of Allegiance to the Flag.

2. Special Presentation

Mr. Galloway introduced Rusty Abrams, Coach of Middletown Lions Baseball, and two of his players, Shane Donnelly and Andrew Abrams. Coach Abrams gave a brief summary of the Club, sharing that the semi-pro team was started in 2009 and is part of the Delco League. The team is made up of high school, college, ex-minor league, and ex-major league players. Over the course of the season, there are 36 games (not including play offs) and the team's home field is at Penncrest High School.

Mr. Galloway stated the Township was proud to sponsor the team and presented Coach Abrams with a check on behalf of Council. Coach Abrams thanked Council and the Township for their continued support.

3. Approval of the Minutes

Ms. Bradshaw motioned to approve the minutes for the January 5, 2015 meeting. Ms. Amoroso seconded this motion and Council approved unanimously, with a vote of 7-0.

Mr. Galloway motioned to approve the minutes for the January 12, 2015 meeting. Ms. Amoroso seconded this motion and Council approved unanimously, with a vote of 7-0.

Mr. Carlson motioned to approve the minutes for the February 9, 2015 meeting. Ms. Amoroso seconded this motion and Council approved unanimously, with a vote of 7-0.

Mr. Kirchgasser then allowed for comments from the public. No comments were provided.

4. REPORTS

A. CHAIRPERSON

Mr. Kirchgasser thanked the Roads and Highways department for their hard work over the past few weeks due to weather. He stated that he received several comments from residents commending the job the department has done.

Mr. Kirchgasser also announced that Community Day has been scheduled, and it will be held on May 2, 2015 at the Brandywine Campus of Pennsylvania State University.

B. FINANCE & ADMINISTRATION

Mr. Carlson stated the Finance and Administration Committee reviewed the 2014 investment performance and the proposed amendment to the investment policy statement and fee schedule; both of which were on the agenda for this meeting.

C. MANAGER

Mr. Clark noted that over the last 2 weeks, there was 28 hours of overtime for the crew in the Roads and Highways department. He thanked them for their dedication and willingness to spend so much time working to clear the roads for the Township.

5. NEW BUSINESS

A. Approval of Agricultural Lease—Smedley Tract Field

Mr. Clark explained that the Township leases the front and rear field of the Smedley tract to a farmer. The front field is on a one year lease and the rear field is on a 3 year lease. The reason for this difference is that the Township will be developing the front field sooner than the rear field.

Mr. Clark stated that the Township engineer is currently working on construction plans and felt construction on the front field would not start in the current year and he recommended extending the lease for the front 10 acres for another "growing season." This would extend the lease through December 31, 2015.

Fran Thack, Penn Charter Drive, asked when the 3-year lease would expire. Mr. Clark stated that he thought it expired at the end of 2016. Ms. Thack asked if it would be extended at that time and if it would be impacted by PADOT's plans to improve the clover leaf or the redevelopment of Granite Run Mall. Mr. Kirchgasser stated the lease would not impact the mall at all and that PADOT had no plans to do any major highway improvements for that area in the next 5 years.

Ms. Bradshaw motioned to approve the Agricultural Lease of the front 10 acres. Mr. Carlson seconded this motion and Council approved Resolution 2015-31 unanimously, with a vote of 7-0.

B. Review of Zoning Hearing Board Application: 2015-03, Raymond—465 Mt. Alverno Road

Mr. Clark explained this application was for a residential property at the corner of Mt. Alverno and Spring Valley Road. The applicant is requesting a variance in order to install a shed within 5 feet of the property line because the normal setback required is 25 feet. He noted there was no neighboring house on the side of the lot where the shed would be installed.

No member of Council thought representation needed to be sent to the hearing.

C. Appointment of Sewage Enforcement Officer

Mr. Clark explained that the current Sewage Enforcement Officer (SEO) is retiring at the end of March. He recommended appointing the current alternate SEO, Mark Bryan of Environmental Management and Consulting, Inc., as the new SEO and naming an alternate at a later date.

Ms. Bradshaw motioned to appoint Mark Bryan of Environmental Management and Consulting, Inc., as the new SEO. Mr. Galloway seconded this motion and Council passed Resolution 2015-32 unanimously with a vote of 7-0.

D. Amendment of Investment Policy Statement—Pension Plan

Mr. Clark explained that the Township adopted an Investment Policy Statement in the past to guide management on how to invest the assets in the Employee Pension Plan. He stated that it has been updated occasionally and that PFM recommends the Policy Statement be updated at present. Mr. Clark reported that PFM made several minor recommendations along with a recommendation to extend the allowable investment range for the various asset classes within the pension fund. This extension would allow PFM the authority to manage the plan with more flexibility. Ms. Amoroso commented that although the range would be extended, the overall investment target would still remain the same. She noted that she did not see a problem with this change.

Mr. Carlson motioned to approve the amendment to the Investment Policy Statement. Ms. Amoroso seconded this motion and Council approved Resolution 2015-33 unanimously, with a vote of 7-0.

E. Amendment of Investment Advisory Fee Schedule—Pension Plan

Mr. Clark explained that PFM also recommended updating the fee schedule by splitting the fees into separate payments to the custodian bank and PFM. This change would reduce the fees by about a quarter percent.

Mr. Carlson motioned to approve the amendment to the Investment Advisory Fee Schedule. Ms. Amoroso seconded this motion and Council approved Resolution 2015-34 unanimously with a vote of 7-0.

F. Approval of Bill List

Mr. Kirchgasser read aloud the bill list presented for Council's consideration for approval for payment.

Mr. Carlson moved that payments under the March 9, 2015 Bill List be authorized for payment by the Finance Department:

GENERAL FUND		
Aqua Pennsylvania, Inc	January Hydrant Rental	\$11,432.25
Petrikin Wellman Damico Brown & Petrosa	Professional Services	\$5,430.00
Independence Blue Cross	March Health Insurance	\$10,503.40
	Highway Share	\$11,486.30
	Cobra Share	\$821.40
	Recreation Share	\$3,786.72
		\$26,597.82
Middletown Free Library	2015 Township Contribution	\$163,469.00
Kelly & Close	Professional Services Dec-Jan	\$7,096.68
Conrad Siegel Actuaries	2015 MMO	\$117,714.00
A.J. Blosenski, Inc.	January Recycling & Yard Waste	\$17,656.00

Arthur J. Gallagher & Co	Feb & March Workers Comp	\$128.76
		\$2,446.60
		\$3,669.90
		<u>\$6,245.26</u>
	Total General Fund	<u>\$355,641.01</u>

**RECREATIONAL ENTERPRISE
 FUND**

Celebrity Limo Service	Various Trips	\$5,555.00
PNC Bank	Various Trips	\$8,205.56
	Total General Fund	<u>\$13,760.56</u>

CAPITAL RESERVE

Bank of New York Mellon	GOB Series 2011 Principal	\$400,000.00
	GOB Series 2011 Principal	\$40,000.00
	GOB Series 2011 Interest	\$12,506.25
	GOB Series 2011 Interest	\$5,601.25
	GOB Series 2011 Interest	\$20,450.00
		<u>\$478,557.50</u>

STATE AID

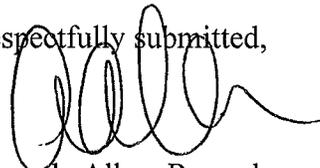
Oceanport, LLC	Salt	<u>\$7,228.18</u>
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Mr. Shropshire seconded the motion, and Council approved Resolution 2015-35 unanimously, with a vote of 7-0.

6. ADJOURNMENT

Mr. Kirchgasser adjourned the meeting at 7:15 PM.

Respectfully submitted,



Amanda Allen, Recorder

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