

MIDDLETOWN TOWNSHIP
DELAWARE COUNTY, PENNSYLVANIA
April 14, 2014

Minutes of the Regular Meeting of Township Council Held on, April 14, 2014 at 7:00 P.M., in the Township Administration Building located at 27 North Pennell Road

Present: M. Amoroso, L. Bradshaw, R. Carlson, M. Kirchgasser, and N. Shropshire

B. Clark, and J. Damico, Esquire

1. Chairperson Mr. Kirchgasser called the meeting of the Council to order at 7:07 P.M., and led recitation of the Pledge of Allegiance to the Flag. He noted there was an executive session prior to the meeting to discuss a legal issue regarding the Sewer Authority.

2. COMMENTS FROM THE PUBLIC

Dave Irving, 10 Pembroke Drive, provided invitations to the upcoming library function to the Council members and requested they RSVP as soon as possible. He then noted he was pleased to see microphones on Council's table. Mr. Clark noted the microphones on the table were the old microphones but that the Township was looking into an upgrade. Mr. Kirchgasser commented the upgrade was budgeted for this year.

3. REPORTS

- A. CHAIRPERSON

Mr. Kirchgasser reported that he and Mr. Shropshire attended Rocky Run Fire Department's first banquet on April 12th. He shared that they were both impressed with the unity and spirit of the combined fire department. He also shared that the fire department recognized the Township with a plaque in acknowledgment of the support Middletown has provided for the department. Mr. Kirchgasser showed the plaque to the audience members and Council. He also recognized the commendable job the Township's volunteer fire fighters have done at Rocky Run with both the merging of Lenni Heights with Lima Fire Company, as well as with advancing their unit.

- B. FINANCE AND ADMINISTRATION

Mr. Carlson reported the Finance and Administration Committee reviewed the pension plan and discussed the retirement health savings account at their most recent meeting.

- C. LAND PLANNING

Ms. Bradshaw reported BET presented their new ideas for the Granite Run property at the most recent Land Planning meeting. She expressed the Land Planning Committee looked forward to hearing from BET in the future.

D. ROAD, HIGHWAYS, & PUBLIC SAFETY

Mr. Shropshire reported there was a presentation by the Township's engineering firm in regards to different possible solutions to alleviate the traffic congestion at the intersection of route 452 and route 1. Mr. Shropshire also reported the Road, Highways and Public Safety Committee reviewed a request from a resident to have a three-way stop sign erected at the intersection of Knowlton and Linvill Roads. Due to the fact that Knowlton Road is a state highway, Mr. Shropshire noted Mr. Clark would have to forward a letter to the Pennsylvania Department of Transportation (PADOT) to evaluate that possibility. Lastly, Mr. Shropshire reported the Committee reviewed a draft of the proposed bamboo ordinance.

E. MANAGER

Mr. Clark reported he was working with the State's Auditor General Office to schedule their periodic review of the Township pension plan in compliance with the state requirements for the operation of municipal pension plans. He explained the Auditor General Office typically conducted these audits once every three to four years and that the upcoming audit would be for plan years 2011-2013. Mr. Clark commented that the field work for the auditor would be completed within the next few weeks and an official report on the pension plan would be provided to Council within the next two to three months. Lastly, Mr. Clark noted that the Township usually passes this audit without issue and he expected the upcoming audit to have the same results.

4. NEW BUSINESS

A. Review of Proposed Scope of Services—Rt. 1/Rt. 452 Traffic Improvement Analysis—Phase I

Mr. Clark noted this agenda item was in follow up to the Road and Highways Committee meeting Mr. Shropshire referenced earlier and that McCormick Taylor was asked to present a proposal for the preliminary analysis of the abovementioned intersection in order to identify initial suggestions for ways to improve traffic capacity to a level of service of "D" or better. The proposal provided to Council was drafted by Mr. Federico and identifies four different conceptual movements the firm would study in order to provide the Township with possible solutions. Mr. Clark reported the cost of the study would be \$20,625 and McCormick Taylor would be able to start within two weeks of receiving approval. He also noted that McCormick Taylor would have the results of the study to Council for approval within two months of beginning the analysis.

Mr. Shropshire motioned to approve McCormick Taylor's proposal for preliminary traffic engineering services. Mr. Carlson seconded the motion and Council approved Resolution 2014-36 unanimously.

B. Application for Supplemental County Liquid Fuel Aid—Repair of Pothole-Damaged Roads

Mr. Clark reported County Council has made a portion of its liquid fuels grant allocation from the state available to individual municipalities. With the extra funding being made available by Delaware County for 2014, the Township would be eligible for an additional \$7,661. Mr. Clark explained that in order to receive these funds, Council had to approve an application for supplemental County aid. Once that is received, the County Council would also have to approve this application, as would PADOT. Mr. Clark noted that once all three approvals were acquired, the Township would be able to submit the cost of the pothole repairs for reimbursement to PADOT and be eligible for up to \$7,661.

Mr. Shropshire motioned to approve the application for supplemental county liquid fuel aid. Mr. Shropshire then noted that he felt the damage to the roads caused by the recent inclement weather was possibly the worst ever and that the potholes were causing substantial damage to vehicles. Ms. Bradshaw seconded the motion and Council approved Resolution 2014-37 unanimously.

Mr. Bruce Downing, S. Pennell Road, commented that he agreed with Mr. Shropshire's opinion about the weather and road damage; however, he felt the Township's Roads and Highways department did a great job with the repairs thus far.

C. Acceptance of Certificate of Total Completion—RTM School District—Penncrest Bleacher Improvement

Mr. Clark reported Rose Tree Media School District (RTMSD) advised the Township the work for the abovementioned project has been completed. He went on to state that the Township engineer inspected the work to assure conformance with land development plans and found it to meet plan requirements. As a result, Mr. Rothe has signed off on the project. Mr. Clark explained that upon approval by Council, the remaining balance in the escrow account would be released back to RTMSD. Mr. Shropshire motioned to approve the acceptance of certificate of total completion. Ms. Bradshaw seconded this motion and Council approved Resolution 2014-38 unanimously.

D. Approval of Bill List

Mr. Kirchgasser read aloud the bills presented for Council's consideration for approval for payment.

Mr. Carlson moved that payments under the March 24, 2014 Bill List be authorized for payment by the Finance Department:

	<u>General Fund</u>	
Independent Blue Cross	April Health Insurance	\$8,006.22
	highway Share	\$10,881.71
	Sewer, Cobra, and Library Share	\$4,564.78

	Recreation Share	<u>\$3,476.80</u>
		<u>\$26,929.51</u>
Middletown Free Library	2014 Library Contribution	<u>\$153,206.00</u>
	Total General Fund	<u><u>\$180,135.51</u></u>
	<u>Capital Reserve</u>	
Oliver Heating & Cooling	Zoning Install (HVAC)	<u>\$11,498.00</u>
	<u>Recreational Enterprise Fund</u>	
On & Off Broadway Inc	Kinky Boots	\$7,463.00
TD Bank	Supplies	\$254.00
	Transportation	\$490.00
	Trips	<u>\$5,808.50</u>
		\$6,552.50
	Total Recreation Fund	<u><u>\$14,015.50</u></u>

Ms. Bradshaw seconded the motion, and Council approved Resolution 2014-39 unanimously.

6. ADJOURNMENT

Ms. Bradshaw motioned for adjournment and Mr. Carlson seconded the motion. Council approved unanimously to adjourn the meeting at 7:19 PM.

Respectfully submitted,



Amanda Allen, Recorder