

MIDDLETOWN TOWNSHIP  
DELAWARE COUNTY, PENNSYLVANIA  
July 28, 2014

Minutes of the Regular Meeting of Township Council Held on July 28, 2014 at 7:00 PM,  
in the Township Administration Building located at 27 N. Pennell Road

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Present: M. Amoroso, L. Bradshaw, S. Galloway, C. Quinn, N. Shropshire  
B. Clark, and J. Damico, Esquire

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1. Acting Chairman Mr. Shropshire called the meeting of the Council to order at 7:05 P.M. and led recitation of the Pledge of Allegiance to the Flag. Mr. Shropshire noted that an executive session was held prior to the meeting to discuss legal matters relating to a Zoning Hearing Board application and a drainage matter.

2. APPROVAL OF THE MINUTES

Mr. Galloway moved for approval of the June 9, 2014 regular meeting minutes, Ms. Bradshaw seconded the motion, and Council approved the motion unanimously, 5-0

Mr. Galloway moved for approval of the June 23, 2014 regular meeting minutes, Ms. Amoroso seconded the motion, and Council approved the motion unanimously, 5-0

Mr. Galloway moved for approval of the July 14, 2014 regular meeting minutes, Ms. Amoroso seconded the motion, and Council approved the motion unanimously, 5-0

3. COMMENTS FROM THE PUBLIC

No comments.

4. REPORTS

- A. CHAIRMAN

None

- B. MANAGER

Mr. Clark noted that he was provided with the results of the blood drive at the Township Building on July 15, 2014 by Debbie Timblin, who coordinated the event and registration which was sponsored by the Park and Recreation Committee. At the close of the event, 24 blood donations were received by the Red Cross. Although the final count was less than the 34 donations received in 2013, it was a successful event overall, as maintaining blood supplies during the summer months is very important.

Mr. Clark also reported that the registration forms for players and sponsors for the Township's fundraising Golf Outing are being printed and the forms will

be ready for distribution shortly. He noted that the outing will be held on Tuesday,

October 7 at Penn Oaks Golf Club, and encouraged anyone interested in either playing or participating as a sponsor to contact the Township for additional details.

5. NEW BUSINESS

A. Authorization of Sewer Authority Bond Issue – Chester Creek Interceptor and other projects

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John Ibach, Sewer Authority Manager, introduced Suzanne Mayes and noted that she is serving as Bond Counsel to the Sewer Authority for their upcoming bond issue to be used to fund construction of the first phase of the Chester Creek Interceptor project along with several other projects. Ms. Mayes advised Council that she serves as Chair of the Public and Project Finance Department within the law firm of Cozen O'Connor, located in Philadelphia. Ms. Mayes reviewed for Council the terms of the borrowing ordinance as drafted by her office. She noted that the ordinance approves the project and establishes a maximum borrowing amount of \$7,950,000, sets maximum interest rates and projects annual payments, provides that the debt will be lease rental debt and the bonds will be tax exempt, with payment of the debt service on the bonds backed by the pledge of the full faith credit and taxing power of the Township in addition to Sewer Authority guarantees, and authorizing the filing of all necessary documents and applications related to the proposed bond issue.

Mr. Clark noted that as proposed to be introduced, the borrowing ordinance is viewed as a "parameters" format, whereby the maximum amount of the issue will be subject to an amended filing with the state at the time of actual bond sale based on the final amount of the borrowing and the exact interest rates set by the bond sale. This is the same format as anticipated for the bond issue recently approved by the Township Council that would provide for the advanced refunding of the prior bond issue of the Township utilized for funding the Smedley property acquisition. Upon question from Mr. Shropshire, Mr. Damico advised Council that there were no unusual legal factors involved in the proposed borrowing for the Sewer Authority project. Mr. Shropshire opened the floor for questions from Council members and the audience. There were no additional comments or questions. Mr. Galloway moved to introduce the ordinance approving the Sewer Authority bond issue as described. Ms. Bradshaw seconded the motion and Council approved introduction of the ordinance unanimously by vote of 5-0.

B. Advanced Life Support Vehicle Acquisition – Riddle Hospital

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Mr. Shropshire stated that Riddle Hospital has been designated by the Township to provide emergency ambulance service within Middletown since 1999. He

noted that because of the designation of Riddle, Middletown has one of the best emergency response setups in the county. The Township has a very adequate Advance Life Support backup system that includes four vehicles staffed with paramedics through Riddle Hospital. He advised that Riddle has recently requested assistance of the Township with replacement of one of their non-patient transport vehicles that was damaged and had to be removed from service following a traffic accident.

Mr. Clark noted that the vehicle was a non-transport responder unit and is proposed to be replaced by a 2014 Chevy Tahoe 4-wheel drive SUV that would be equipped with a variety of communication and medical equipment, as well as all emergency lights, sirens, and markings. He noted that Riddle Hospital was eligible to purchase the equipment under the same state purchasing program that the Township utilizes, and the proposed replacement vehicle is being purchased from a vendor in Lancaster County under the state's COSTARS program at a cost of \$42,548.75. The hospital would own and operate the vehicle, with the Township reimbursing the hospital for the cost of the vehicle upon delivery. He noted that the solicitor's office has reviewed the proposed payment by the Township and advised that it satisfies all legal requirements. Mr. Shropshire introduced Keith Laws, Chief Paramedic of Riddle Hospital. Mr. Laws thanked the Council for their consideration of the replacement of the vehicle. He noted that the vehicle is used 24 hours a day every day. It does not transport patients, but is used for responses to incidents by the paramedics, is equipped to serve as a mobile office and provide medical assistance, and can also serve as a command vehicle at emergency scenes. The vehicle will be identified with a Township seal along with hospital and other emergency markings, and will be fully functioning as an Advanced Life Support first responder unit.

Mr. Shropshire asked if there were any comments or questions from members of Council or the audience. Kathleen Smith, 58 S. Pennell Road, stated that she was very supportive of the proposed purchase. She indicated that the proposed purchase price was much less than what she would have expected for a vehicle of that nature, and stated that in her opinion the purchase by the Township was a "good bang for the buck".

Ms. Bradshaw moved that Council authorize the reimbursement to Riddle Memorial Hospital in the amount of \$42,548.75 upon delivery of an EMS response vehicle as more fully described in a purchase quotation provided by 10-8 Emergency Vehicle Services of New Holland, PA dated July 1, 2014. Mr. Quinn seconded the motion and Council approved Resolution 2014-56 by unanimous vote, 5-0.

C. Acceptance of Renewal Proposal – Commercial Insurance Package

Mr. Clark reported that the Commercial Package Insurance renewal quotation was received from the Township's main insurance broker, Montgomery

Insurance Services, Inc. and in general provides for continuation of the same coverages and deductibles as the expiring policy. The new policy becomes effective August 1, and the total cost for the renewal coverage is \$64,656. He noted that this total represents an increase of about \$7,000 over the expiring policy and is due in part to claims activity and in part to coverage limit increases due to replacement cost coverages for property and equipment. He noted that the package renewal premium is slightly greater than the budget estimate of \$63,000 for the package policy.

Mr. Galloway moved for acceptance of the Commercial Insurance Package renewal as described. Ms. Amoroso seconded the motion and Resolution 2014-57 was unanimously approved by vote 5-0.

D. Acceptance of Renewal Proposal – Worker’s Compensation Coverage

Mr. Clark advised that the renewal quotation for the Township’s Worker’s Compensation coverage was received from Arthur J. Gallagher & Company, which has been providing this coverage for a number of years. He noted that in addition to covering all Township employees, by state law the coverage also extends to all members of the volunteer fire companies providing service within the Township. He noted that the policy premium is determined in part by the number of employees and payroll amounts by job classification, and is adjusted based on claims history. The renewal premium cost is \$38,775, which is under the budget appropriation estimate of \$46,208. The renewal policy has an effective date of July 28. Mr. Quinn moved for acceptance of the Worker’s Compensation renewal policy as described at a cost of \$38,775. Ms. Amoroso seconded the motion and Resolution 2014-58 was approved unanimously by Council by vote of 5-0.

E. Amendment of Mandatory Contribution Rates – Employee Retirement Health Savings Plan

Mr. Clark reported that the Council had recently approved amendments to the Township’s Retirement Health Savings Plan for employees in order to bring the plan into conformance with requirements of the Affordable Care Act, with the amendments being effective January 1, 2014 to comply with the ACA timeline. The updated plan structure changed several aspects of the prior plan, and after reviewing these changes in structure, several employees requested a change in the group designations set forth in the plan in order to stop their one percent (1%) pre-tax salary deferral into their plan account. They would still remain a member of the plan and continue to receive the one percent (1%) Township contribution into their plan account. Ms. Amoroso asked for a further explanation of the background of the plan and the various contribution rates, with additional details provided by Mr. Clark. Ms. Amoroso noted that the plan now sounds very complex. Mr. Galloway suggested that Council defer action on this agenda item and schedule it on the Finance and Administration

Committee agenda in August for further consideration by the committee. Council members agreed with the recommendation, and Mr. Shropshire stated that the item will be tabled pending further committee review.

F. Approval of Bill List

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Mr. Shropshire read aloud the bills presented for Council's consideration for approval for payment.

Mr. Galloway moved that payments under the July 28, 2014 Bill List as follows be authorized for payment by the Finance Department:

<u>General Fund</u>		
Petrikon Wellman Damico Brown & Petrosa	Professional Services	\$7,370.00
McCusker & Ogborne	May & June Recycling/Yard Waste	\$35,914.78
Aqua PA Inc.	June Hydrant Rental	\$11,280.75
	<b>Total General Fund</b>	<b>\$54,565.53</b>
<u>Recreational Enterprise Fund</u>		
On & Off Broadway	Beautiful Tickets	\$5,846.00
Grand American	Panama Canal	\$5,466.00
	<b>Total Recreation</b>	<b>\$11,312.00</b>

Mr. Quinn seconded the motion, and Council approved Resolution 2014-59 unanimously, 5-0.

6. ADJOURNMENT

Mr. Shropshire noted that the agenda has been completed. Mr. Quinn moved for adjournment and Ms. Amoroso seconded the motion. Council approved the motion unanimously and the meeting was adjourned at 7:35 P.M.

Respectfully submitted,



W. Bruce Clark, Recorder