

MIDDLETOWN TOWNSHIP
DELAWARE COUNTY, PENNSYLVANIA
September 8, 2014

Minutes of the Regular Meeting of Township Council Held on, September 8, 2014 at 7:00 P.M.,
in the Township Administration Building located at 27 North Pennell Road

Present: M. Amoroso, L. Bradshaw, R. Carlson, S. Galloway, C. Quinn, and N. Shropshire
B. Clark, and J. Damico, Esquire

1. In Chairperson Mr. Kirchgasser's absence, Mr. Shropshire called the meeting of the Council to order at 7:09 P.M., and led recitation of the Pledge of Allegiance to the Flag. Mr. Shropshire noted that an executive session was held prior to the meeting to discuss a termination suit against the Township, a personnel issue, and a taxing issue between the County, School District and Township.

2. COMMENTS FROM THE PUBLIC

Kelly Johnson, Board Member of the Friends of Chester Creek Branch Project, inquired if there was an ongoing discussion between Linvilla Orchards and the Township and what the result of that discussion was. Mr. Clark explained that the conditions of approval for the development plan for the Rails to Trails project required the Township to authorize the storm water basin on Township property. He went on to state that because the Linvill's have a Life Estate over this portion of Township property, they also need to sign off for this authorization.

Mr. Clark reported that the Linvill's indicated to the Friends of Chester Creek in the early discussions that they wished to convert the storm water retention basin to a permanent holding pond to use it for irrigation in the future. He emphasized that the Linvill's did not commit to this permanent pond but wanted the ability for this conversion to be included in the development plan. Mr. Clark informed Ms. Johnson that the Linvill's assented to the water basin on the property in exchange for authorization to convert it to a permanent holding pond in the future, if they so choose. He stated that this needed to be put into a legal document and that Mr. Damico needed to review it. Ms. Johnson asked for a status update. Mr. Damico stated he had received a draft from the Friends of Chester Creek's attorney but did not have a chance to review the document yet but was hoping to do so this week. Ms. Johnson explained that once Mr. Damico's review took place and Council/Linvill approval for the development plan was received, then the Friends of Chester Creek would be able to begin the bidding process for the project. She then asked for a timeline on when to expect the review to be completed. Mr. Damico reiterated that he would review the document within the week.

3. REPORTS

- A. CHAIRPERSON

None

- B. MANAGER

Mr. Clark asked Mr. Carlson to report on the Bond Sale for the Smedley Tract. Mr. Carlson informed Council and the Public that the Bond Sale took place the previous week for the refinancing of the Smedley Tract Bond Issue. While it was originally projected to save the Township \$300,000, it actually saved the Township \$372,000 at closing. He described it as a very successful sale. Mr. Galloway and Ms. Bradshaw commended Mr. Carlson and the Finance and Administration Committee's work on the project.

Mr. Clark then went on to report that the Township was partnering with the Philadelphia Horticulture Society to host a tree tender seminar for residents of the Township. The cost of the seminar was \$25 and would take place from 6 PM – 9 PM on October 2, October 9, and October 16. He noted that those interested could sign up by contacting the Township or the Philadelphia Horticulture Society.

4. NEW BUSINESS

A. Approval of Temporary Overhead Banner—Tyler Arboretum

Mr. Clark reported that the Tyler Arboretum was requesting authorization to have an overhead banner over Barren Road advertising its Pumpkin Days event. He explained that this was a semi-annual request by the Arboretum and due to the fact that it is a State road, Township approval must be granted for the overhead banner to be permitted.

Ms. Bradshaw motioned to approve authorization for Tyler Arboretum to hang the overhead banner for the Pumpkin Days event over Barren Road and Mr. Carlson seconded the motion. Council approved Resolution 2014-68 unanimously, with a vote of 6-0.

B. Employee Pension Plan—2015 Minimum Municipal Obligation

Mr. Clark reported that as part of the budget process, it is an annual requirement to determine how much money would need to be paid into the employee pension system each year. The calculation has been completed and the amount necessary to keep the pension plan funded and viable is \$117,714. The State laws require this information to be reported to Council prior to the end of September. While no action is needed at this time, he noted the amount calculated would be part of the upcoming 2015 budget. Mr. Clark also commented that this funding would be partially offset by State aid, which has been approximately \$65,000 in recent years. He expressed that the pension plan is "in good shape" and 99% fully funded.

C. Authorize Disposal of Unneeded Records

Mr. Clark explained that Council approval is required for disposal of certain records. He reported that there were 5 boxes of old health and inspection records from food licensing

businesses in the Township from 1998-2005. In addition, he reported there was one box of finance office records from 2010, which included general funding receipts, tax reports and billing registers. He reported that disposal of these records is legally permissible.

Ms. Bradshaw moved to authorize the Township to dispose of the abovementioned records. Mr. Galloway seconded the motion and Council approved Resolution 2014-69 unanimously with a vote of 6-0.

D. Approval of Bill List

Mr. Shropshire read aloud the bill list presented for Council's consideration for approval for payment.

Mr. Carlson moved that payments under the September, 2014 Bill List be authorized for payment by the Finance Department:

GENERAL FUND		
Petrikin Wellman Damico Brown & Petrosa	Professional Services	\$131.66
Independent Blue Cross	September Health Insurance	\$8,006.22
	Highway share	\$11,067.17
	Library, Sewer Authority, Cobra Share	\$5,802.57
	Recreation Share	\$3,476.80
		\$28,352.76
	Total General Fund	\$36,077.76
RECREATIONAL ENTERPRISE FUND		
Celebrity Limo Service	Transportation/Several Trips	\$7,260.00
TD Bank	Tickets	\$7,551.91
	Summer Rec Supplies	\$1,276.00
	Return	-\$32.07
		\$8,795.84
	Total Recreation	\$16,055.84
CAPITAL RESERVE		
BNY Mellon	GOB Series 2011 Interest	\$12,506.00
	GOB Series 2011 Interest	\$5,601.25
	GOB Series 2011 Interest	\$20,450.00
		\$38,557.25

Mr. Galloway seconded the motion, and Council approved Resolution 2014-70
unanimously, 6-0.

6. ADJOURNMENT

Mr. Shropshire adjourned the meeting at 7:19 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Allen", written in a cursive style.

Amanda Allen, Recorder