

MIDDLETOWN TOWNSHIP  
DELAWARE COUNTY, PENNSYLVANIA  
September 14, 2015

Minutes of the Regular Meeting of Township Council Held on, September 14, 2015 at 7:00 P.M.,  
in the Township Administration Building located at 27 North Pennell Road

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Present: M. Amoroso, L. Bradshaw, R. Carlson, S. Galloway, M. Kirchgasser, C. Quinn, and N.  
Shropshire

B. Clark and J. Damico, Esquire

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1. OPENING

Chairman Mr. Kirchgasser called the meeting of the Council to order at 7:04 P.M., and led  
recitation of the Pledge of Allegiance to the Flag.

2. APPROVAL OF MINUTES: July 27, 2015 Regular Meeting

Ms. Amoroso moved to approve the minutes from the July 27, 2015 regular meeting. Mr.  
Galloway seconded this motion and Council approved unanimously with a vote of 7-0.

3. COMMENTS FROM THE PUBLIC

None

4. REPORTS

A. CHAIRMAN

Mr. Kirchgasser expressed a Happy New Year to the Township's Jewish residents. He also  
noted that an executive session took place prior to the meeting to discuss legal matters related  
to the Pennsylvania State University Conditional Use application.

B. MANAGER

No Report.

5. NEW BUSINESS

A. Review of Conditional Use Application 15-2: Pennsylvania State University (PSU) - 25 Yearsley Mill Road (Tabled from August 24, 2015 Regular Council Meeting)

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Upon the request of PSU, Mr. Galloway motioned to table this matter to the September 28, 2015 regular Council meeting. Ms. Amoroso seconded this motion and Council approved unanimously with a vote of 7-0.

B. Review of Preliminary Reverse Subdivision and Land Development Plan: Pennsylvania State University (PSU) - 25 Yearsley Mill Road (Tabled from August 24, 2015 Regular Council Meeting)

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Upon the request of PSU, Mr. Galloway motioned to table this matter to the September 28, 2015 regular Council meeting. Ms. Amoroso seconded this motion and Council approved unanimously with a vote of 7-0.

C. Consideration for Adoption: An Ordinance granting Middletown Township, Delaware County, Pennsylvania, authority to purchase ± 5.5 acres of land with the improvements thereon in Middletown Township, Delaware County, Pennsylvania, being Tax Folio No. 27-00-01616-00, and formerly known as the Roosevelt School Property in Middletown Township, Delaware County, Pennsylvania

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Mr. Clark explained that in order for the Township to move forward with the purchase of the Roosevelt School Property, an Ordinance is required, granting the Township the authority to make the purchase. Mr. Kirchgasser commented that Ray Titter was present at the meeting. Mr. Titter participated in the walking inspection of the property and provided guidance to the Township of what would need to be repaired.

Mr. Galloway motioned to approve adoption of the Ordinance. Mr. Carlson seconded this motion and Council approved Ordinance 759 unanimously with a vote of 7-0.

D. Review of Zoning Hearing Board Application: 2015-10—Lex: 110 Walter Drive

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Mr. Clark explained that the property owners of 110 Walter Drive wish to put a shed within 15 feet of the rear and side of the property. By definition, the shed is a Class B Accessory Structure and would need to be inside the building envelope. The proposed shed is 24 feet by 24 feet for storage of an undetermined nature.

Mr. Quinn motioned to approve having the solicitor attend the Hearing on the Township's behalf. Ms. Amoroso seconded this motion and Council approved unanimously with a vote of 7-0.

E. Designation of Agent—PA Public Disaster Assistance Grant Program

Mr. Clark explained that the Delaware County Office of Emergency Management is coordinating a grant request to the state designed to reimburse up to 50% of disaster damage repairs and costs. In order for the Township to qualify for this grant for damage repairs related to the June 23, 2015 storm, an application needs to be sent with a designated agent listed. He recommended Meredith Merino, Assistant Township Manager, be the designated agent. Ms. Bradshaw motioned to approve Ms. Merino as the designated agent. Mr. Galloway seconded this motion and Council approved Resolution 2015-73 unanimously with a vote of 7-0.

F. 2016 Minimum Municipal Obligation—Employee Pension Plan

Mr. Clark explained that it is a requirement of the State that municipalities provide a calculation of what will need to be contributed to the pension fund for the following year to keep it actuarially sound. While Council does not need to act on this information at this meeting, Mr. Clark noted he was obligated to report that the calculation was deemed to be \$72,495 and that this money would need to go into the 2016 budget and be contributed to the pension fund in January 2016. Mr. Clark reported that this is actually a reduced contribution from the previous year due to the pension fund performing well. Mr. Clark also reported that the actuary recommended that the Township take part of the projected 2016 savings and put it back into the plan as a hedge against future increases. This amounts to an additional \$10,000. Therefore, the actual contribution in January 2016 recommendation will be \$82,495.

Mr. Kirchgasser noted that the pension plan is fully funded. Due to how well it is funded, the Township's obligation is reduced. He complimented Mr. Carlson, the Finance Committee, Mr. Clark and Mr. Sander for the management of the pension plan.

Mr. Clark stated no formal vote by Council was required.

G. Approval of Bill List

Mr. Kirchgasser read aloud the bill list presented for Council's consideration for approval for payment.

Mr. Carlson moved that payments under the September 14, 2015 Bill List be authorized for payment by the Finance Department:

**GENERAL FUND**

Middle Atlantic Inspections	May-July Services	\$6,517.50
Independence Blue Cross	September Health Insurance	\$10,503.40
	Highway Share	\$9,723.27
	Cobra Share	\$821.40
	Recreation Share	<u>\$3,786.72</u>
		\$24,834.79
	Total General Fund	<u>\$31,352.29</u>

**RECREATIONAL ENTERPRISE FUND**

Celebrity Limo	Various Trips	<u>\$6,310.00</u>
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Ms. Amoroso seconded this motion and Council approved Resolution 2015-74 unanimously with a vote of 7-0.

6. ADJOURNMENT

Mr. Shropshire adjourned the meeting at 7:14 PM.

Respectfully submitted,



Amanda Allen, Recorder