

# TOWNSHIP OF MIDDLETOWN

DELAWARE COUNTY, PENNSYLVANIA

(610) 565-2700

FAX (610) 566-3640

27 N. PENNELL ROAD  
PO BOX 157, LIMA, PA. 19037-0157

## DAMAGE REPORT

Damage Date: \_\_\_\_\_

Date & Time of Incident: \_\_\_/\_\_\_/\_\_\_ \_\_\_\_\_ am/pm

Address of Incident: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Owner's Address: \_\_\_\_\_

Telephone Number: \_\_\_ - \_\_\_ - \_\_\_\_\_

Did someone observe the incident:      Yes    No

Who was that person: \_\_\_\_\_

Was the mailbox physically struck by the snow plow?      Yes    No

Was the mailbox struck by snow from the snow plow?      Yes    No

What color was the truck?      \_\_\_\_\_ (red, white, blue, etc.)

What was the number of the truck?      \_\_\_\_\_

Describe what you observed:

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Please include pictures of damage showing area struck by plow and estimate for repair of mailbox.

OFFICE USE ONLY

As is the case after some snow storms, mailboxes, fences, sprinkler systems, landscaping, etc. may be damaged by snow plowed off the roadway.

While the Township does not prohibit placing mailboxes, sprinklers, landscaping etc. within the limits of the right of way, they are technically deemed to be encroachments which are placed and remain at the risk of the property owner. Therefore, the Township or PaDOT are not liable for damages to mailboxes, sprinkler systems, fencing, shrubbery, trees etc. caused by snow removal or other maintenance operations. However, the Township will replace the mailbox if it is determined that a Township truck has physically hit the mailbox.