

MIDDLETOWN TOWNSHIP
DELAWARE COUNTY, PENNSYLVANIA

January 7, 2013

Minutes of Annual Reorganization Meeting of Township Council Held on Monday, January 7, 2013 at 8:00 PM in the Township Building, 27 N. Pennell Road

Present: M. Amoroso, L. Bradshaw, R. Carlson, S. Galloway, M. Kirchgasser
B. Clark, J. Damico, Jr., Esquire

1. Chairman Mr. Galloway opened the meeting with the Pledge of Allegiance to the Flag.

2. Comments from the Public

There were no comments from the public.

3. New Business

A. Election of Council Chairman for 2013

Mr. Galloway explained that he has served as Council Chairman for the past seven years and it is time for him to step down and give someone else a chance to lead Council. In a moment he will be nominating Lorraine Bradshaw as Chairperson and Mark Kirchgasser as Vice Chairman for 2013, and he knows they will be good leaders.

Mr. Galloway went on to say that he would like to thank his colleagues on Council for sharing their expertise with him and for their dedication to the Township and residents. He expressed appreciation to Mr. Clark, the Township staff and Mr. Damico for their assistance and expertise. He pointed out that Mr. Damico is an eminent attorney specializing in municipal law both in this County and the State, and Middletown is fortunate to have him as Township Solicitor.

Mr. Galloway moved that Lorraine Bradshaw be elected Chairperson of the Township Council of Middletown Township for the year ending January 6, 2014. Mr. Kirchgasser seconded the motion, and Resolution 2013-1 was approved by unanimous vote 5-0.

Mr. Galloway handed the gavel to Ms. Bradshaw and offered his congratulations on her election as Chairperson.

Ms. Bradshaw thanked Mr. Galloway for his many years of service and stated that she learned a lot from working with him. She added that "Mr. Galloway will be a tough act to follow."

B. Election of Council Vice Chairman for 2013

Mr. Galloway moved that Mark Kirchgasser be elected Vice Chairman of Township Council for the year ending January 6, 2014. Mr. Carlson seconded the motion, and Resolution 2013-2 was approved by unanimous vote 5-0.

C. Appointment of Township Solicitor

Mr. Galloway moved that Joseph A. Damico, Jr./Petrikin, Wellman, Damico Brown & Petrosa be appointed Township Solicitor for the year ending January 6, 2014, and that he shall be compensated by such fees as are earned in the operation of this office at a monthly retainer of \$1,000 and an additional hourly rate of \$125 for other legal services. Mr. Kirchgasser seconded the motion, and Resolution 2013-3 was approved by unanimous vote 5-0.

Ms. Bradshaw expressed appreciation to Mr. Damico for his excellent service and willingness to maintain a modest fee over the 24 years he has served as Solicitor. Mr. Damico replied that it has been his honor and pleasure to serve as Solicitor. He stated he is very proud of this Township and proud that he has not increased his fee in 24 years. It is his way of giving something back to the Township.

D. Establishment of Council Meeting Dates for 2013

Mr. Galloway moved that the Middletown Township Council will hold regular public meetings according to the scheduled dates below. All meetings will be held at 7:00 PM in the Township Building unless otherwise advertised: January 14, January 28, February 11, February 25, March 11, March 25, April 8, April 22, May 13, June 10, June 24, July 8, July 22, August 12, August 26, September 9, September 23, October 28, November 25, December 9, 2013, and Reorganization Meeting, Monday, January 6, 2014 at 8 PM. Special meetings may be held as provided for in the Home Rule Charter and Administrative Code.

Mr. Kirchgasser seconded the motion, and Resolution 2013-4 was approved by unanimous vote 5-0.

E. Board and Committee Appointments

1. Zoning Hearing Board

Mr. Carlson moved that Diane Beresford be appointed a member of the Zoning Hearing Board of Middletown Township for a five-year term expiring January 2, 2018. Mr. Kirchgasser seconded the motion, and Resolution 2013-5 was approved by unanimous vote 5-0.

2. Planning Commission

Mr. Galloway stated that appointment to the Planning Commission was to have been deferred to next week's Council meeting since Mr. Clark has not received confirmation from Mr. Sharbaugh that he wished to continue serving on the Planning Commission. Since the Planning Commission will meet tomorrow night, Council agreed to proceed with appointment of Mr. Sharbaugh.

Mr. Carlson moved that A. David Sharbaugh be appointed a member of the Planning Commission for a four-year term expiring January 3, 2017. Mr. Galloway seconded the motion, and Resolution 2013-6 was approved by unanimous vote 5-0.

3. Park and Recreation Committee

Mr. Carlson moved that the following persons be appointed as members of the Middletown Township Park and Recreation Committee for a one year term expiring January 6, 2014: Matthew Ferry, William Shaw, Peter Wolff, Jeff Koenig, Sharon Bradley, Jaclyn Clancy and Karen Holm. Mr. Galloway seconded the motion, and Resolution 2013-7 was approved by unanimous vote 5-0.

4. Sewer Authority

Mr. Carlson moved that Roland Bailey be appointed to serve on the Middletown Township Sewer Authority for a five year expiring January 2, 2018. Mrs. Amoroso seconded the motion, and Resolution 2013-8 was approved by unanimous vote 5-0.

5. Township Representative to the Library Board

Mr. Carlson moved that David Irving be appointed Township representative to the Library Board for a one year term expiring January 6, 2014. Mrs. Amoroso seconded the motion, and Resolution 2013-9 was approved by unanimous vote 5-0.

6. Board of Health

Mr. Carlson moved that the following persons be appointed as members of the Middletown Township Board of Health for a three year term expiring January 4, 2016: Paula Levens, Judy Stingle. Mr. Galloway seconded the motion, and Resolution 2013-10 was approved by unanimous vote 5-0.

7. Business Liaison Committee

Mr. Carlson moved that the following persons be appointed as members of the Middletown Township Business Liaison Committee for a one year term expiring January 6, 2014: Andrea Vonada, Peter McGuinn, Virginia Falkenbach, Shirley Booth, Sue Mescanti, David Belanger, Ex Officio. Lorraine Bradshaw will serve as Council representative. Mr. Kirchgasser seconded the motion, and Resolution 2013-11 was approved by unanimous vote 5-0.

8. Fire Apparatus Committee

Mr. Kirchgasser moved that the following people be appointed Township representatives to the Fire Apparatus Committee for a one year term expiring January 6, 2014: Michael Nearey, Kenneth Collins, Scott Reitze Gene Ontjes, James Moretti, Robert Clancy. Mr. Kirchgasser will serve as Council liaison. Mr. Galloway seconded the motion, and Resolution 2013-12 was approved by unanimous vote 5-0.

F. Appointment of Township Zoning Officers

Mr. Kirchgasser moved that the Township Engineer, Code Enforcement Officer and Assistant Manager of Middletown Township be appointed Zoning Officers for a one year term expiring January 6, 2014. Mrs. Amoroso seconded the motion, and Resolution 2013-13 was approved by unanimous vote 5-0.

G. Appointment of Special Police Officer for Dog Law Enforcement

Mr. Kirchgasser moved that Allen Strickler, Strickler Animal Control be appointed Special Police Officer for Dog Law Enforcement in Middletown Township for a one year term expiring January 6, 2014. Mrs. Amoroso seconded the motion, and Resolution 2013-14 was approved by unanimous vote 5-0.

H. Appointment of Fire Police

Mr. Kirchgasser moved that the following persons shall be appointed Fire Police of Middletown Township for a one year term expiring January 6, 2014:

Lima/Lenni Fire Companies

William Zak
Timothy Cohen
Joe Taylor
Matthew Biffen

Middletown Fire Company

David Biordi
Tim Cohen
George Cummings
William B. Eisenhart
Kevin Flatley
David Schlott

Mr. Galloway seconded the motion, and Resolution 2013-15 was approved by unanimous vote 5-0.

I. Establish Bonding Level for Township Treasurer

Mr. Kirchgasser moved that the Township Treasurer be bonded in the amount of \$100,000 and that the premium thereon be paid by the Township, subject to the approval of the Board of Auditors. Mr. Carlson seconded the motion, and Resolution 2013-16 was approved by unanimous vote 5-0.

J. Retention of Safe Deposit Box

Mrs. Amoroso moved that the Township shall retain safe deposit box 90 at TD Bank (Media Branch) for the purpose of safe-guarding various Township documents. Mr. Galloway seconded the motion, and Resolution 2013-17 was approved by unanimous vote 5-0.

K. Designation of Bank Depositories

Mrs. Amoroso moved that the following depositories are authorized to be used for the year 2013: TD Bank, PA Local Government Investment Trust (PLGIT), PA School District Liquid Asset Fund (PSDLAF), Bank of New York, Sun East Federal Credit Union, Franklin Mint Federal Credit Union, Bryn Mawr Trust Company, United Savings Bank, Sovereign Bank, Republic Bank, Citadel Federal Credit Union, Iron Workers Bank, Citizens Bank. The Finance Director and Manager will be required and are authorized to sign checks and to make withdrawals from these accounts. For accounts designated by an asterisk, the Assistant Township Manager is authorized as an alternate signer to the Township Manager. For accounts designated by a double asterisk, the Sewer Authority Manager and/or any Sewer Authority Board Members will be required to sign checks and to make withdrawals from these accounts. Council reserves the right to use additional depositories during the calendar year 2013 upon passage of a supplementary resolution adding such banks as depositories.

Mr. Kirchgasser seconded the motion, and Resolution 2013-18 was approved by unanimous vote 5-0.

L. Establish Manning Table and Schedule of Salaries and Wages for 2013

Mr. Carlson moved that the attached listing of titles and authorized positions be adopted as the official Manning Table for 2013 and compensated based upon the attached Authorized Pay Schedule dated January 1, 2013. Mr. Kirchgasser seconded the motion, and Resolution 2013-19 was approved by unanimous vote 5-0.

M. Establish Holiday Schedule

Mrs. Amoroso moved for adoption of the holiday schedule for 2013;

Tuesday, January 1st – New Years Day
Monday, February 18th – President's Day
Friday, March 29th – Good Friday
Monday, May 27th – Memorial Day
Thursday, July 4th – Fourth of July
Monday, September 2nd – Labor Day
Monday, October 14th – Columbus Day
Tuesday, November 5th – Election Day
Monday, November 11th – Veteran's Day
Thursday, November 28th – Thanksgiving

Friday, November 29th – Day After Thanksgiving
 Tuesday, December 24^h – 1/2 Day Christmas Eve
 Wednesday, December 25th – Christmas Day
 Thursday, December 26th – Day After Christmas

Mr. Carlson seconded the motion, and the motion was approved by unanimous vote 5-0.

N. Consideration for Adoption – An Ordinance Enacting and Levying Certain Tax Rates on all Real Property within the Township

Mr. Carlson moved for adoption of the Ordinance enacting and levying certain tax rates on all real property within the Township subject to taxation for the fiscal year 2013 as follows:

	Mills on Each Dollar of Assessed <u>Valuation</u>	Cents on Each One Hundred Dollars of <u>Valuation</u>
Tax Rate for General Purposes	.44 mills	4.4 cents
Tax Rate for Library Purposes	.105 mills	1.05 cents
Tax Rate for Fire Protection, including apparatus	.185 mills	1.85 cents
Tax Rate for Debt Service	<u>.87 mills</u>	<u>8.7 cents</u>
TOTAL	1.60 mills	16.0 cents

Mr. Kirchgasser seconded the motion, and Ordinance No. 735 was adopted by unanimous vote 5-0.

O. Approval of Bill List

Ms. Bradshaw read aloud the bills presented for Council’s consideration for approval for payment.

Mr. Carlson moved that payments under the January 7, 2013 Bill List be authorized for payment by the Finance Department:

<u>General Fund</u>		
Aqua PA	November Hydrant Rental	\$11,280.75
Fireline Equipment	Accident Repair–Lima Ladder Truck	47,290.71
McCusker & Ogborne	Oct & Nov Recycling & Yard Waste Servs	38,292.43

Recreational Enterprise Fund

TD Bank

Trips

16,765.89

Mr. Kirchgasser seconded the motion, and Resolution 2013-20 was approved by unanimous vote 5-0.

4. Adjournment

The meeting was adjourned at 8:15 PM.

Respectfully submitted,

Carolyn Doerfler
Carolyn Doerfler, Recorder

